



ROYAL
ACADEMY
OF
DANCE

AQA
GCSE
Dance

Information and
Application Pack
for entry in
September 2022

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 Royal Academy of Dance

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Photo: Elliott Franks; Cover photo: Fotini Christofilopoulou

Introduction

Thank you for considering GCSE Dance at the Royal Academy of Dance (RAD). Our students receive the highest standards of teaching from tutors who bring a wealth of experience and knowledge to the programme. Students also benefit from our strong links with the professional dance industry and other academic institutions through professional dance workshops and tutorials. Former students have gone on to study dance-related subjects in higher education, or to develop their careers in teaching, choreography, performance and dance administration.

Classes are held at our headquarters in London, an environment dedicated to dance.

Course Details

Saturdays

GCSE Year 1: 8.45 – 11.45am

GCSE Year 2: 3.00 – 6.00pm

Please note that class timings are subject to change due to Government Covid-19 secure guidelines and the RAD's updated Risk Assessments. Should we need to amend timings for 2022/23 we will communicate this to you with as much notice as possible.

Entry requirements/re-requisite

You must be aged 13 (in Year 9 at school) or above, with some dance experience. You will also be asked to choreograph a two minute solo as well as to complete a written task.

Administrative staff

Dance Studies Officer

Anna Nicholls

E: dancestudies@rad.org.uk

T: 020 7326 8995

Tuesday, Thursday 9am–5pm and, Saturday 8am–4pm (term time)

Tuesday, Wednesday and Thursday 9am–5pm (non-term time)

Why should I study GCSE Dance?

GCSE Dance is for anyone with an interest in dance and performance. Students join the course with experience in different styles including, street dance, jazz, ballet and hip-hop.

You will:

- develop your fitness, strength and flexibility,
- improve your confidence in performing and choreography,
- develop your dance technique by taking contemporary class each week, and
- study various dance forms and choreography.

Progression and career opportunities

GCSE Dance provides a foundation for a career in dance, performing arts, and further studies, including A Level Dance. It will develop skills that are recognised by universities and employers, such as problem-solving, creativity and teamwork.

Workshops

During the year, you'll get to take part in a workshop, giving you the chance to work with RAD guest teachers or professional dance companies. Previous workshops have been led by teachers and artists from companies including, Rambert Dance Company, Siobhan Davies Dance, and Akram Khan.

Theatre trips

To support your studies, you will also attend a live dance performance in London. Previous trips included works by New Adventures, Boy Blue Entertainment, and Akram Khan Company.

Previous results

In 2020/21, students achieved a 100% pass rate:

- Grade 9 50%
- Grade 8 4.5%
- Grade 7 0%
- Grade 6 31.9%
- Grade 5 9.1%
- Grade 4 4.5%

What our students say

‘It’s a nice, warm and friendly environment to work in...You meet lots of different people from all over the place and it is good company to have. I would definitely recommend this course to anyone and I am thinking about coming back to study the A Level course.’

‘A great opportunity to meet passionate people. I have learnt so many techniques that have been new to me. It’s so exciting!’

‘The RAD is a great opportunity to meet new people, and I have learnt so much here. It definitely stretches you and helps you to understand new ideas.’

‘Life at the RAD is fantastic and I love doing GCSE here as I get to meet new people and experience learning in a new environment. It’s nice to have a change from the classrooms at school. And the teachers here are great and really helpful, with lots of interaction.’



Photo: Fotini Christofilopoulou

Course details

GCSE Year 1 Saturdays 8.45 – 11.45am

GCSE Year 2 Saturdays 3.00 – 6.00pm

The first year of the GCSE Dance course will be taught 8.45 – 11.45am and when students progress to the second year of study they will attend the later time slot of 3.00 – 6.00pm.

Entry requirements

You must be aged 13–16 (in Year 9 at school) by September 2022, with some dance experience. You will also be asked to choreograph a two-minute solo, as well as to complete a written task. Details of these can be found on page 12.

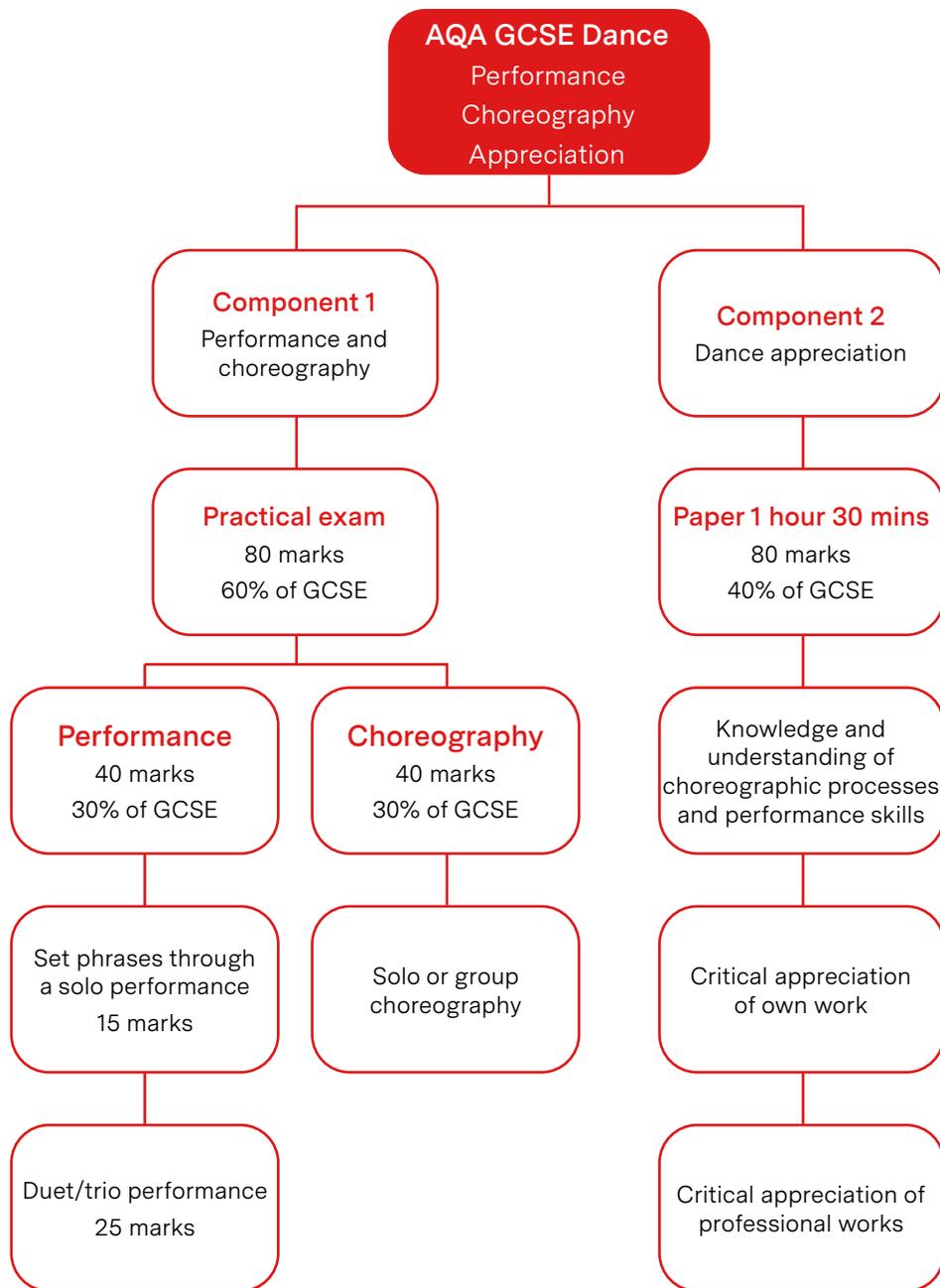
Content

This course focuses on the aesthetic and artistic qualities of dance. This includes the use of dance movement as a medium of expression and communication in the performance, and the creation and appreciation of dance.

Modes of assessment

Practical and written exams will be held in November, April and May/June of the second year of study.

GCSE Dance structure



Course structure

The information below is from the new AQA specification, accredited by Ofqual in March 2016 for teaching from September 2016.

Component 1: Performance and choreography

Performance: Solo performance and duo/trio 30% of the total marks

Choreography: Solo or group 30% of the total marks

Component 2: Dance appreciation

Written paper 40% of the total marks

Fees 2021/22

Please note that fees will be subject to annual review for the year 2022/23 and will be confirmed shortly.

	GCSE Year 1	GCSE Year 2
Tuition fee	£940.00	£1190.00

Tuition fees are charged for the whole academic year. Fees for GCSE Year 2 are shown as a guideline but may be subject to increase.

1. The tuition fee for the academic year will be in your Welcome Pack.
2. The tuition fee does not include any extra coaching after the first 40 hours – outlined in the fees table above or external awarding body examination fees.
3. The fee can be paid for the whole academic year, or in three instalments.
4. A £50.00 non-refundable deposit is payable to secure your place on the course. This amount will be due when confirmation of your place has been given in writing following successful application. The deposit will be deducted from the total course fees when payment for the first term/academic year is received.

Additional expenses

The GCSE course fees do not include the following additional expenses:

- **Theatre trips**
During the course, trips are arranged, which require an extra fee. In previous years these have included visits to watch Matthew Bourne's *Swan Lake* and *Nutcracker!*, Boy Blue Entertainment and Rambert Dance Company at Sadler's Wells.
Approximate ticket cost: £20–40
- **External awarding body entry fee**
The exam entry fee for 21/22 is £41.50, this may be subject to change for 22/23 entry. The awarding body (AQA) will invoice the RAD after entries have been submitted and we will then contact you regarding payment of this fee.

- **Transferred candidate fee**

The transferred candidate fee for Summer 2021 was £36.10. This is applied when you take an examination at a centre other than that at which you are entered for the exam, e.g. if there were a clash with other exams during the examination period at your school/college, you would not be able to sit your examination at RAD headquarters.

We will contact schools/colleges regarding clashes, however, it is your responsibility to ensure we are made aware of any clashes, otherwise you will be liable for a late transferred candidate application. The fee for this is much higher than that of a straightforward application.

Find us

By train

The closest mainline station is Clapham Junction which is located approximately 800 metres from RAD headquarters. Bus routes **295**, **C3** and **170** can be taken from Clapham Junction station to the RAD.

By bus

Bus stops directly outside the front of York Road are serviced by the **44**, **295**, **C3** and **N44**. Further bus stops are located on Plough Road, including bus route **170**.

By tube

The closest underground station to the RAD is Sloane Square (District & Circle Line). Take the **319** bus from Sloane Square station (Stop H) and alight at Falcon Road, followed by a 10 minute walk. .

GCSE/GCE A Level terms and conditions

Fees, deposits and refunds

1. A £50.00 non-refundable deposit is payable to secure a place on the course. This will be due when confirmation of your place has been given in writing. The deposit will be deducted from the total course fees when payment for the first term/academic year is received.
2. Tuition fees are charged for the whole academic year (excluding examination fees). Payment can be made in full for the whole academic year or for each term (3 terms per year). Written notification will be required to inform the RAD on the way each student will pay their fees (i.e. instalments or annually)
3. Students are expected to attend all classes.
4. Full fees are due when a student starts before the first half of term. If a student joins after the first half of term, half the term fees are due for the first term.
5. Refunds will not be given for non-attendance other than for the reason set out in Clause 14.
6. Refunds will not be given where a class has to be cancelled and rescheduled for the reasons set out in Clause 15.
7. Fees are currently exempt from VAT.
8. If a student's fees are being paid by their school or another external organisation it is the responsibility of the parent/student enrolled to ensure fees are paid on time and in line with the course terms and conditions.

Payment

9. Invoices must be settled either prior to the start of the academic year, or if paying by instalments, by the start of each term.
10. A payment registration form must be completed at the time of enrolment.
11. Payment can be made:
 - 11.1 By bank transfer to: HSBC Bank Plc
31 Holborn Circus Sort Code: 40-11-58 A/C no. 90055948
A/C name: Royal Academy of Dance
Reference: Student account number found on cover letter and invoice.
 - 11.2 By telephone 020 7326 8018 / 8904 for credit/debit card transactions.
 - 11.3 Cheques should be made payable to 'RAD' and the student name and account number should be written on the reverse.
12. We will not accept any liability for cash or cheques left at reception, given to teachers or any other persons not authorised to receive money. All payments must be made in accordance with Clause 11 above.
NB. Please notify the Dance Studies Officer when you make a payment in order for your transaction to be recorded on the system.

Register, attendance and absence

13. A register for each class is maintained by the teacher, recording student attendance for safety and security.
14. If a student is unable to attend for four or more consecutive weeks due to medical reasons, a refund of 90% of the fees for classes not attended will be given on production of a medical certificate. This must be provided within 30 days of the absence, or no refund will be given.
15. If a class is cancelled due to the sickness of the teacher, a health epidemic, pandemic, infectious disease or any other unforeseen event, we will try to reschedule it. This may be on a different day or a different time from when originally scheduled, and might involve an extension to the term time dates. No refunds will be given in this case.

Late payment

16. The payer will receive written notice if payment has not been received in accordance with these terms and conditions. If no response is received following written notice further action will be taken.
17. We reserve the right to charge a late payment fee if an invoice remains unpaid after the first class of a new term.
18. If any payment (aside from the forthcoming summer term) remains outstanding by 20 January, we reserve the right to refuse to enter students for their exam and withdraw them from the course.
19. The RAD reserve the right to take any action necessary, including legal, to recover sums due.

Right to attend, change classes, withdrawal and termination of attendance

20. If an invoice has not been paid at the start of term, or upon enrolment in accordance with Clause 9, the student will not be admitted to any classes until the invoice has been paid in full.
21. We reserve the right, at any time during the term, to withdraw a student from a course or ask a student to leave a class if any fees remain outstanding after the start of term.
22. Students are required to give one term's written notice if they wish to withdraw from the course, otherwise they will be invoiced for the next term and proceedings will be taken to collect any debts if they remain unpaid. The only exception to this is set out in clause 24.
23. First year students who withdraw during the first 6 weeks of the Autumn term will be liable for the fees for the first 6 weeks of the course. Where the student has paid over this amount they will be issued a refund for the overpayment.
24. The Head of Dance Studies reserves the right to withdraw a student due to unsuitability for the course. Should this take place, the RAD will communicate this in writing and refund the remaining term's fees pro rata.

25. If a student does not attain a pass rate in their first year of study they will be expected to attend a meeting with the Dance Studies Officer and the course tutor to discuss their future on the course. The RAD reserves the right to withdraw the student from the course if they fail to attend this meeting.

Library

26. The Philip Richardson Library is a specialist library which holds rare, signed, and out-of-print material. Acceptance onto the course automatically enrolls all GCSE & A Level students as a member of the library and entitles them to borrow books, CDs and DVDs.
27. Library membership is granted for the duration of the course and students will be issued with a library membership card in the first week of the course, provided that their course fees have been paid.
28. Students must present their library card in order to borrow items from the library.
29. Fines are charged for overdue items and items lost or damaged while on loan will be charged to the borrower at the full replacement cost, together with delivery charges where applicable, plus a £10.00 administrative fee.

Examination entry

30. All students studying GCSE or A Level Dance will be entered for their examination by the RAD.
31. If students attend another school in addition to the RAD, after obtaining consent from the student, we will contact the school to obtain students UCI and ULN number as well as any details of access arrangements in place.
32. If the school does not provide us with the relevant information for examination entry, we will require the student and/or parent/guardian to liaise with the school in order to obtain this information and share it with the Examinations Officer at the RAD by the 31 January.
33. If the RAD does not receive a student's entry information (UCI, ULN number and access arrangements) by 31 January, the RAD will not be able to enter the student in for their examination.

Waiver

34. Physical contact may be necessary by members of the teaching faculty. If you have any concerns regarding this, please contact the Dance Studies Officer.

Code of Conduct

35. A Code of Conduct will be issued to students at the beginning of the year. Failure to observe this may result in being asked to leave. We reserve the right to refuse any student prior to or after enrolment. No refund will be given if the Code of Conduct has been invoked.

Policies

36. At the beginning of the course, students will be asked to agree to the following policies
- Drugs and Alcohol Policy
 - Visual Media Policy
 - Complaints & Appeals Policy

Content

37. We reserve the right to alter the advertised programme and faculty without prior notice. The information in this and any other printed or electronic brochure/notice was correct at the time of publication.

Data protection

38. The Royal Academy of Dance Group of companies holds information about our customers to enable us to carry out our business as a membership, dance education and training organisation. This information includes the contact details you supply to us and may also include information on examinations, courses and student records. If you do not wish to receive emails from the Royal Academy of Dance containing important information, news and activities relating to your course, please email dancestudies@rad.org.uk to opt out.
39. If you wish to receive the organisation wide e-news from the Royal Academy of Dance, please tick the relevant box on the Terms and Conditions Confirmation on page 14.

Filming and photographic consent

40. As a GCSE/GCE student at the RAD, you agree to allow us to use video footage/ audio of yourself for the purposes of the practical examination and as a requirement of the AQA examination body. We will only keep this for as long as is appropriate for business purposes.
41. The RAD from time to time will organise marketing filming and photoshoots, should this happen during your course the student or parent (for students under the age of 18) will be provided with a consent form to participate.

Copyright and trademarks

42. ROYAL ACADEMY OF DANCE, RAD, RAD PRE-PRIMARY IN DANCE and RAD PRIMARY IN DANCE are registered trademarks® of the Royal Academy of Dance. RAD INTERMEDIATE FOUNDATION, RAD INTERMEDIATE, RAD CLASS AWARD, RAD SOLO PERFORMANCE AWARD and CBTS are unregistered trademarks™ of the Royal Academy of Dance. The use or misuse of the trademarks or any other content of this publication, without prior written permission from the Royal Academy of Dance, is strictly prohibited.

Changes to the terms and conditions

43. The RAD reserves the right to change these terms and conditions at any time providing 30 days notice is given to students and/or parents/guardians.

Agreement to the terms and conditions

44. Parents and guardians of students attending courses are required to sign their acceptance of the terms and conditions for each student related to or their responsibility by signing the confirmation on page 14, and returning it to the RAD prior to the start of a new term or by a specified date. The RAD accepts electronic signatures as if signed in the original.

COVID 19 ADDENDUM

Student Guidelines have been created in light of COVID 19 which must be followed by all students. Where there is a discrepancy between the Student Guidelines and the Terms and Conditions, the Student Guidelines will apply.

Dance Studies Student Application Privacy Notice

The Royal Academy of Dance, including Royal Academy of Dance Enterprises Ltd is committed to protecting and respecting your privacy.

This Privacy Notice explains:

1. how, when and why we collect personal information from people
2. how we use the information and the lawful basis on how we process it

This Privacy Notice also tells you about your privacy rights and how the law protects you.

We only use personal information if we have a proper reason to do so and this includes if we share information outside of the Royal Academy of Dance.

How do we collect information from you?

We obtain information about you when you

- complete an online application/registration form
- speak to us on the telephone or in person
- make a payment (over the phone)
- use our websites
- complete a survey
- when registering for our mailing list

What type of information is collected from you?

The personal information we collect may include:

Parent information

- name
- email
- telephone
- credit/debit card details

Student information

- name
- address
- email address
- date of birth
- gender
- telephone number

- academic school details (name, address, UCI and ULN number and access arrangements including evidence of SEND)
- predicted/achieved academic exam grades
- video showing applicants dance ability
- written task (write about a dance work/ own dance)
- medical information
- emergency contact
- equality, diversity and inclusion monitoring information (e.g. religion)
- dance experience/level and training
- headshots (for exam entries)
- copy of passport or birth certificate (for exam entries)
- IP address
- information regarding the web pages you have accessed and when.
- photography and film consent

How is your information used?

We use your information to:

- process an application that you have made for a course (GCSE, A level, BTEC)
- deal with entries for an examination (AQA exam board, JCQ governing body)
- seek your views or comments on the services we provide;
- notify you of changes or confirmation of our services;
- send you communications which you have requested and that may be of interest to you, which may include information about new products, services, events, and activities.
- handle an enquiry or complaint you have made
- contact you in an emergency situation
- treat you in an emergency first aid situation
- create registers to share with teachers, faculty and course attendants

What is the lawful basis for processing my information?

The lawful basis for processing your information in these circumstances is explained below

Your information	Circumstances	Lawful basis
<i>Parent information</i>		
Name, telephone number and email address	To process your registration and ensure you receive information related to the Dance School	Contract
Credit/debit card details	To take payment for the classes you have registered to attend	Contract
<i>Student information</i>		
Name, address, email address, telephone number and DOB.	To process your registration and ensure you receive information related to the Dance School	Contract
Academic school details (name, address, UCI and ULN number and access arrangements including evidence of SEND)	To share information with JCQ and AQA in order to register students for their examination. To share information with police and emergency services, where there are safeguarding concerns or in an emergency situation	Contract
Predicted/achieved academic exam grades	To share with tutors on the programme to help with predicted grades and marking	Contract
Medical information	To establish any medical information that organisers or teachers should be aware of and Treat you in an emergency first aid situation	Consent
Emergency contact name, number and relation to you	Contact your nominated contact in an emergency situation	Contract
Equality, diversity and inclusion monitoring information (e.g. gender and religion)	Optional information for monitoring purposes.	Consent

Dance experience/level and training including a video showing applicants dance ability and a written task (writing about own dance or dance work)	To ensure that you are placed in the correct level of class	Contract
Headshots (for exam entries)	To share information with JCQ and AQA in order to register students for their examination.	
Copy of passport or birth certificate (for exam entries)	To share information with JCQ and AQA in order to register students for their examination.	
Photography and film consent	For future marketing and record of events	Consent

Privacy Notice review

We review this Notice annually or as and when changes in legislation or internal procedures require it. This Notice is reviewed by the Information Management Committee, Executive Board and Board of Trustees.

Corporate Privacy Notice

For further information and for details on how your information is used, please download the [Corporate Royal Academy of Dance Privacy Notice](#).

GCSE student application 2022/23

To be completed and returned by Thursday 14 July 2022

Student details

Full name

Date of birth

Age

Gender

(Please enclose a copy of your birth certificate/passport and two passport-sized photographs with the student's name on the reverse.)

Home address

Postcode

Tel

Student mobile

Student email

Parent email

School/college details

Name and address of school/college

Postcode

Tel

Name of Exams Officer (if known)

13-digit UCI Number (obtainable from Exams Officer)

School year in September 2022

Details of any known access arrangement requirements for examinations (e.g. extra time, use of a word processor)

Please note that RAD students applying for an access arrangement will be required to be assessed by the RAD Dance Studies SENCo.

Please do let us know of any reasonable adjustments that may need to be implemented for you on the course. Please also submit evidence along with your application.

Dance experience (including styles/techniques studied, recent dance exams taken)

Please explain why you want to study GCSE Dance (200 words maximum)

How did you hear about the RAD GCSE Dance course?

Task 1: Practical task

Choreograph a two minute solo in your chosen dance style. It is advised that you choreograph your solo in your strongest style in order to show your technical ability. It is imperative that you choreograph your own solo dance as it is important for your choreographic skills to be shown.

Once this has been completed, please upload your video to Vimeo and send a link to dancestudies@rad.org.uk. We advise that you protect your video with a password, please ensure you send this alongside your video link.

Task 2: Written task

Write an evaluation of your solo.

a) What is your dance about?

b) How well do your movements communicate your dance idea?

c) Comment on your performance skills. What went well and what could you have improved upon?

Emergency contact details and photographic consent

This section should be completed by a parent/guardian where the prospective student is under 18 years-old. Students aged 18 or over should complete this section themselves. These details must be submitted before the student can participate in the GCSE course, will be held in the strictest confidence, and only be used in an emergency. One form should be completed for each student.

Student details

Name

Contact 1: Parent/Guardian contact

Name and relationship to student

Telephone number 1

Telephone number 2

Contact 2: Additional emergency contact name and telephone number

Name and relationship to student

Telephone number 1

Telephone number 2

Medical consent

Any personal information provided on this form is strictly private and confidential and for internal RAD purposes only.

Name of doctor

Doctor's address and telephone number

Student's name and medical number (if known)

Any medical conditions, relating to both physical and mental health, which may require treatment, medication or additional support from the RAD

Allergies and whether these allergies require any specific medical treatment

Medical consent

Where it would be contrary, in the doctor's opinion, to my/child/ward's interest, if there is any delay in seeking my consent, I hereby give permission for an RAD representative to give authority on my behalf for any treatment recommended by medical authorities.

Please note that a young person can give their own consent for medical treatment if they are over 16 years old.

Name of student

Date

Signature

Tick here if completing electronically in place of your signature

I am the above named

I am the parent/guardian of the above named

Terms and conditions confirmation

I have read and agree to the Terms and Conditions of the Royal Academy of Dance for the GCSE/GCE A Level courses.

Print name

Signature

Tick here if completing electronically in place of your signature

Student name

Relationship to student

Date

We may contact the parent and student email address registered (page 11) about important information, news and activities relating to the course.

If you do not wish to receive these communications in future please contact **dancestudies@rad.org.uk**.

If you wish to receive the organisation wide RAD e-news from the Royal Academy of Dance, please tick the box next to the relevant email address below. By opting in, your email address will be shared with RAD marketing.

Parent email (as listed on page 11)

Student email (as listed on page 11)

Application process:

- You will receive an email acknowledging receipt of your application form within seven working days
- Applications are processed and reviewed in date order and all components of the application must be received to be processed.
- All applications are reviewed by the Head of Dance Studies and should we require any further information from you we will be in touch
- We will write to you confirming whether or not your application has been successful.